

## **MINOR FUNDING GRANTS TO LOCAL COMMUNITY ORGANISATIONS**

### Background

The Mapleton and District Community Association Inc (MADCA) is a not-for-profit organisation, comprised of local citizens, that works with residents, community groups and local government to support Mapleton and the surrounding district.

MADCA runs various fund-raising activities and, from time to time, accrues funds in excess to its operating needs. In line with its mission, MADCA seeks to use these funds to assist the local community. Specifically, a grant of up to \$3,000 may be made to a local community organisation, upon application.

The grant will be available on an ad hoc basis, as funds are available, but not more than once a year.

### Requirements

The application must be made on behalf of a not-for-profit, incorporated, community organisation, operating in the local area, i.e. Flaxton, Mapleton, Kureelipa and Dulong. Organisations that are not incorporated may apply under the auspice of an incorporated organisation.

The funds must be used to support operation of the organisation, or to allow the organisation to provide a service to the local community.

The funds must be expended within 12 months of the grant.

The organisation must provide proof of expenditure and a brief report to MADCA within 6 weeks of the funds being expended.

The organisation must acknowledge the support from MADCA, for example with appropriate communications or signage.

### Evaluation criteria

The following criteria will be used in the evaluation of submissions:

- Percentage of the community that would benefit from the proposed activity.
- Longevity of benefit – with preference to those that provide ongoing benefits.
- The degree to which the submissions support the current MADCA strategies included in the Strategic Plan.

Note that MADCA's Strategic Plan can be found on the website [www.madca.com.au](http://www.madca.com.au)

## Application

The application should include:

- Name of the community organisation with a brief outline of its mission and recent activities.
- Description of how the funds will be used, with supporting quotes.
- Details of the expected benefit to the community.
- Description of other fund raising opportunities considered, applied for or utilised for the current project.
- Preferred contact details

Note that the application is expected to be no more than a page or two in length.

Applications should be sent to the Secretary of MADCA at [madca.inc@gmail.com](mailto:madca.inc@gmail.com)

Applications will be reviewed by the MADCA Management Committee at its next monthly meeting following receipt of the application. Outcomes will be conveyed by the MADCA Secretary as soon as practicable.

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### INTERNAL USE

MADCA will maintain a log of all funding applications, including the outcome, the payment details, proof of expenditure and organisation's report.

The report from a previous grant may be used when considering a new application for the same organisation.